



Vienna Parks and Recreation Department
Vienna Community Center
120 Cherry Street SE
Vienna, VA 22180
703-255-6360
www.viennava.gov

2011 PARK PICNIC SHELTER APPLICATION

Picnic Shelters are available at Meadow Lane and Glyndon Parks. Each shelter has a capacity of 75 people. ***Applications for 2011 Begin Tuesday, March 1st***

Park Use Rules:

- No alcoholic beverages
- No conducting of camps, fairs, exhibits, rallies, walks, races, tournaments and other organized events
- No loud music
- No motorized vehicles
- No sale of food, beverages, other goods or services
- No charging of fees for any activities or services
- Pets must be on leash
- Pick-up and properly dispose of all trash
- Use grills provided and leave all charcoal in the grill after use
- No cutting or removal of trees
- Permits will be issued for up to 5-hours

Please check one MEADOW LANE _____ GLYNDON PARK _____

Name of Applicant _____

Organization (if applicable) _____

Address _____

E-Mail _____

Phone (H) _____ (W) _____ (C) _____

Date of Use _____ Start Time _____ End Time _____

Fees: Circle One Town Resident \$25 Non-Resident \$50

Bathroom Key Deposit \$25 (refundable after return of key. **Key must be returned within 15 business days of picnic or it will be forfeited**), Attach separate check payable to Town

Electric Fee— (if requested for moon bounces, etc.) \$25. Please check if needed _____

Number of People (Limit of 75) _____

Reservations are by phone, fax (If you choose to fax the form, you will be notified by phone if the date is available. Please do not assume you have the date until confirmed) or in-person during Business Office hours, Monday-Friday, 8 a.m.—4:30 p.m. For weekend picnics, bathroom keys may be picked up and returned at any time including after regular business hours. If you return your bathroom key after hours your check will be mailed back to you the next business day.